

The following proposed additions to OISRA Bylaws and OISRA Policies were unanimously approved by email vote by the OISRA Board of Directors on June 26, 2017.

OISRA Board members were: Eric Martin, Laurie Martin, Jason Gillies, Spencer Raymond, and Ryan Rooper.

Proposed additions are ***bolded, italicized and underlined.***

In the OISRA Bylaws, add sentences in Article VI, Sections 5 and 10:

#### ARTICLE VI. OFFICERS AND STAFF

Section 5. President. The president is the principal officer of the corporation and will, in general, supervise or oversee the supervision of all of the affairs of the corporation. The president generally will preside at all meetings of the Board of Directors, unless the Board selects another person to preside. The president will also perform other duties as may be assigned by the Board of Directors. ***The president has the authority to sign contracts as directed by the Board of Directors.*** The president may serve as an ex-officio, non-voting member of any committee.

Section 10. Executive Director and Staff. The Board may appoint or employ an executive director or other staff, whether paid or unpaid, to perform and conduct the programs and activities of the organization. The Executive Director can not be a member of the Board. The Board of Directors shall evaluate the performance of the Executive Director on an annual basis, based on the Executive Director's actions during the prior year. ***The Executive Director has the authority to sign contracts as directed by the Board of Directors.*** Unless the Board determines otherwise, the executive director will have the power, subject to the Board of Directors, to hire staff, establish staff duties and performance standards, evaluate the performance of staff, and when necessary terminate the employment of staff of the corporation.

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In OISRA Policies, Appendix I, added bullet to Executive Directors Duties:

#### **Appendix I**

##### **Duties of the Executive Director**

- ***Sign contracts as directed by the Board.***