



Minutes OISRA BOARD OF DIRECTORS FALL MEETING
Saturday, Nov. 4, 2017
10:00 a.m.
Eric Martin's home – Bend, Oregon
and “Zoom” Meeting

Present at Eric's Home:

Laurie Martin, OISRA President
Eric Martin, Nordic Liaison
Jinny Martin, OISRA Secretary

Present on Zoom Meeting:

Spencer Raymond, Alpine Division Liaison
Ryan Rooper, OISRA Vice-President
Jason Gillies, Alpine Division
Richard Sellens Executive Director

Meeting was called to order at 10:00 am.

Jason Gillies had set up the Zoom video conferencing – and it worked EXCEPTIONALLY WELL!!

1. PRELIMINARY BUSINESS

Spring Meeting Minutes (June 24, 2017)

Ryan R. moves to accept the Spring Meeting Minutes as posted on the website. Eric M. seconds.
VOTE: Unanimous approval

Treasurer's Report

Richard S. presented a ledger of OISRA account, showing deposits and expenditures since Spring meeting. The insurance payment of \$21,800.08 for indemnity and accident insurance was paid in September out of the Alpine Division account – and this amount will be reimbursed to the Alpine account after participation fees come in from Thriva.

MOTION: Ryan R. moves to accept the treasurer's report. Eric M. seconds.

VOTE: Unanimous approval.

Change in Budget

MOTION: Ryan R. moves to adopt an \$80 participation fee for alpine skiers, with \$60 going to the OISRA account and \$20 going to the Alpine Division account. Spencer R. seconds.

VOTE: Unanimous approval.

Discussion: Jinny M. had made a mistake when setting up the on line registration forms and listed an \$80 participation fee for Alpine skiers, when the cost should have been \$85, as approved by the Board at the Spring meeting. The Board had considered the increase cost of insurance when deciding on OISRA participation fees – and the Board had applied a higher percentage of the increase in cost to the Alpine skiers' participation fees. Because the cost of insurance turned out to be less than had been projected, the Board could reduce the amount of the Alpine OISRA participation fees and still balance the budget.

2. OLD BUSINESS

Executive Director's Report

[See Appendix I for full report.]

- Worked on Gender Identity Participation Policy, which involved contacting OSAA and setting up an email vote. This new Policy also led to considering new insurance options.
- Communicated with insurance providers about changing the basic cyber insurance, changing the basic Director's and Officer's insurance, creating alpine policies to help reduce the risks of having the same types of accidents that led to the current pending lawsuits
- Had ongoing communications with the Attorney who is acting for OISRA in regards to the pending lawsuits. Will be 2 years down the road before insurance claims make it to court (if they do). Keeps up with the legal situations as they change monthly
- Met with OISRA attorney to discuss changing Bylaws so that Community Club coaches can vote.
- Set up an email voting process for full membership to vote on CONCEPT of Bylaw changes.
- The cooperative work with the Beaverton School District Risk Management division has resulted in a successful standardized form from the School District that makes the registration of those community club teams go smoothly.
- Collaboration with others to write letters to the Oregon Athletic Directors Association and to the OSSA coaches about the invitation for non-OISRA skiers to participate in the 2018 State Championships
- Helped develop Alpine Division Policy for "Collision Prevention" that meets insurance requests for reducing risks.
- Created revised wording for descriptions in OISRA Policies of "ski instruction," "dry land training," and "Competition Events" so that OISRA is better protected because of clarity of these descriptions.
- Completed contracts and invoices for OISRA Partner Sponsors.
- Sent letter to Bend LaPine School District describing the OISRA organization

Website Report

The Cascade Web Developers fixed the problem with the module for the Sponsor's Logo. A new manager, Grace, has been assigned to the OISRA account, and this person responds more quickly when we need help with the website.

Suggestion to make "buckets" for the Division "Announcements."

!ACTION Jinny M. will make these buckets.

Active Report

Nora Semonsen has experience working with the function on the Thruva software that allows email messages to be sent to registered students and/or coaches. She has used this function in the past for communications for the Alpine State Championships – and she can help people work with this function.

Sportsmanship Program

MOTION: Ryan R. moves that the Sportsmanship Program will no longer be run or financed as a

Board Committee Program, and each Division will separately run and finance its own Sportsmanship program. Nordic and Alpine will cooperate in the operations of their Sportsmanship Programs. Jason G. seconds.
VOTE: Unanimous approval.

MOTION: Ryan R. moves to leave the tab on the OISRA website that is labeled “Sportsmanship Program” and make two dropdowns: Alpine and Nordic. Then each division can develop their separate dropdown sections. Eric M. seconds.
VOTE: Unanimous approval.

!ACTION Jinny M. will change the website configuration for the dropdowns under the Sportsmanship tab.

Discussion:

- Sportsmanship Program is well-received in both divisions, and each division will implement it in ways that work best for that division.
- The past funding for the Sportsmanship program has stockpiled supplies that can be used by both divisions in the future.
- The Alpine Division made the decision to finance the Alpine Sportsmanship Program at their 2017 Fall meeting, and this Board decision supports the Alpine Steering Committee decision.

Changes to Alpine Policies, Race Rules, and Budget

- 1) MOTION: Jason moves that the Board approve the **Alpine Division Policy Section I K. Collision Prevention**. Ryan R. seconds.
VOTE: Eric Martin approves; Ryan Rooper. approves; Jason Gillies approves; Laurie Martin. Approves. Spencer Raymond does not approve.
MOTION passes with a majority vote.

Discussion:

- The Board acknowledges that the Alpine Division will be making some revisions in the wording and will be checking back and forth with the insurance providers while making these changes, but this policy as written below was adopted by the Alpine Steering Committee.
- Richard S. will continue to be the liaison with the insurance company as the Alpine Steering Committee works to revise the wording on this policy.
- A suggestion was made that the Board consider recommending minimum training requirements for coaches that includes best practices for safety situations – instead of approving this type of a policy. No motion for this suggestion was put forth.

OISRA Alpine Division Policy – Section I

K. Collision Prevention.

DEFINITIONS used in the “Collision Prevention” policy:

- ***A “designated race arena” is a race arena that is specified by a contractual agreement between a league and a ski area for a race event.***
- ***A “designated training arena” is a training arena that has been allocated by the ski area to a coach representing an OISRA team.***

- ***A “gate carrier” is a coach or anyone affiliated with OISRA who is carrying gates to or from a designated race or training arena***
 1. ***Any gate carrier who proceeds from the designated race or training arena into parts of the ski area open to the general public must be accompanied by a guide who is not carrying gates.***
 2. ***Skiers must come to a complete stop before leaving a designated race or training arena and entering into the general skiing area.***
- 2) MOTION: Spencer R. moves that the Board approve deleting **Section II, B. b.** from the **Alpine Division Race Rules** and replacing it with the following:
b. League SOP’s must indicate how to accommodate those not able to participate on Sundays so they are not disadvantaged for qualifying for State.
 Eric M. seconds.
 VOTE: unanimous approval
- 3) MOTION: Eric M. moves that the Board approves amending the **Alpine Race Rules, Section II C. Execution of the Race Run 1. Correct Passage** by inserting “(***Hiking applies to Slalom race only, no uphill hiking on a Giant Slalom course***)” as the last sentence in “a” and in “b.” Ryan R. seconds.
 VOTE: unanimous approval
- 4) MOTION: Ryan R. moves that the Board approves adding an explanation about how the number of non-OISRA skiers that participate in the State Championships is determined. (See below.) Spencer R. seconds.
 VOTE: unanimous approval

MOTION: Ryan R. moves to amend the explanation by adding “OSSA” to identify which schools will be considered. (See red inserts below). Spencer R. seconds
 VOTE: unanimous approval

Alpine Division Policy, Section II, B

5. Determining number of State Meet Qualifying Teams

b. If Temporary Member Schools or at least 3 temporary individuals attending the same OSSA school, register to qualify for the State Race before the published deadline, the total number of registered Temporary Member Schools or 3+ individuals attending the same OSSA school (the equivalent of a “team”) will form a group. For the purposes of State Meet Qualification, this group will qualify under the same consideration as a league.

NOTE: If the OSSA school, represented by three skiers from the same school, did not apply to be a temporary member school, these students would compete as individual guests [Provisional Skiers].

- 5) MOTION: Eric M. moves that the Board approves adding “as recommended by the SCRC” to the **Alpine Policies, Section I, 8. Number of Competitors**. Ryan R. seconds.
VOTE: unanimous approval

8. Number of Competitors

- a. The Alpine Steering Committee shall determine the total number of competitors **as recommended by the SCRC** (competing as team members or individuals) affiliated with temporary membership high schools that are allowed to compete at the OISRA Alpine State Championships.

[NOTE: “SCRC” stands for State Championship Race Committee.]

- 6) The Alpine Division 2017-18 budget that was presented at the Spring Meeting was modified to include paying the Alpine Secretary for his services and allocating \$1,000 for the Sportsmanship Funding. The balanced budget was approved by the Board.

Changes to Nordic Policies, Race Rules, and Budget: Nordic Division had not had their Fall meeting yet – no changes to report

Non-OISRA Participation in 2018 Alpine State Championships

- Follow up from Spring Meeting:
 - 1) Letter was sent to Oregon Athletic Directors Association (see Appendix II)
 - 2) Letter was sent to OSSA coaches (See Appendix III)
 - 3) On line registration forms are set up on the OISRA website
 - 4) Spencer R. has set up an independent State Meet website
- Board created a “Board-approved” response to the question: “Why is OISRA inviting non-OISRA skiers to this event?”
 - 1) *The OISRA is fulfilling a request made by the Oregon Athletic Directors at their 2015 meeting – to create a state championship event where all high school alpine ski athletes have the opportunity to qualify to compete.*
 - 2) *At this time, OISRA wishes to invite all high school skiers to register to qualify to compete in the 2018 OISRA Alpine State Championships, regardless of their regular season affiliations.*

!ACTION: Jinny M. will email this “Board-approved” response to all Board members for their review, comments, and approval before it is publicized.

- Board suggested that billboard messages in Bend about the 2018 State Championships should not mention OSSA or non-OISRA skiers. Instead, they suggested that the billboard simply announce the event. [Post meeting NOTE: Eric M. suggested that billboard include a THANK YOU to sponsors for the event]

!ACTION The Three Rivers League (TRL) will email a copy of the graphics for the Billboard to the Board members for their approval before the design is finalized.

Discussions:

- Desire of TRL to move forward in communicating unfiltered facts about the state meet - and to provide published information that will help eliminate the “noise” of rumors and incorrect information.
 - Though OISRA has communicated with the Athletic Directors and the OSAA coaches, the TRL has no certainties that these people are getting out the facts about how the schools and students can register.
 - How to publish the information about the invitation? Is a difficult delimma.
 - Be careful not to use the word “unified” – the OISRA event has always been a “unified OISRA” event. Unifying the organizations is not the purpose of the event.
 - Concern about contacting students and parents and causing conflicts between them and their coaches. Nordic lived through being on the receiving end of this type of approach, and it caused a lot of animosity and conflicts. Also, OSSA has communicated to OISRA in very strong terms not to contact their members.
 - Realization that it is the OSSA coaches who will need to get on board with the invitation – the students and parents and athletic directors will follow the coach’s lead.
 - Possibility of Spencer R. making trips to Bend to talk to OSSA coaches
 - Eric M. volunteered to talk to the Mt. View alpine coach – already has a good relationship with him and the Mt. View alpine program is a young team.
 - If there is negative reaction to the billboard, who cleans it up?
 - Money for billboards comes from the TRL funds – It is the TRL’s decision to have billboards.
 - Include Mt. Bachelor logo on billboard
- Independent State Meet Website (alpinestaterace.com)
 - Is designed to share facts about OISRA being open to non-OISRA skiers – as well as standard information about the state meet.
 - Should not eliminate the “State Meet” section of the OISRA website
 - Information on OISRA website and Independent State Meet Website should be linked in as many ways as possible.
 - List of non-OISRA students who register to be eligible to compete at the OISRA state meet will be available on both websites.
 - Mike McManus is the person who works on the Alpine section of the OISRA website.
 - Desire to keep it simple for students to use when participating in the state meet
- Miscellaneous State Meet Discussion Points
 - Jinny M. will not convert registration forms until, or unless, the State Championship Race Committee (SCRC) gives her the direction to do so. The deadline of January 31st is the starting point for the SCRC to start whatever actions they want to take that lead up to the selection process.

Kelsey’s Race Information: Registration Button is ready. Randy Hewitt will be providing details to add to website soon.

Finance Committee Report :The Finance Committee will review current Policies and if they want to make any policy changes they will present those at the Spring Board of Directors Meeting.

Linkedin Set up: Has not yet been set up.

Letter to Bend LaPine (BLP) School District follow up

- BLP School District did not respond to the letter. Realize that school districts are not obligated to respond to correspondences that do not originate with a student/parent.
- Several Nordic coaches went to a meeting with a BLP School District representative to discuss the BLP's new classification system for sports and activities.
- BLP was not open to new information from the coaches. A BLP School District Committee has set up the way they wanted to separate OSAA and non-OSAA sports/activities into a new classification system, and OISRA Nordic coaches were given information about how this system would affect them.
- The new system will be implemented in 2018-19. 2017-18 is a transition year.
- OSSA is the ONLY non-OSAA sport that falls into the same category as OSAA sports. The reasons that were given for this exception were that 1) the ski coaches' salaries are tied to the teachers' contract; 2) the superintendent told the committee to include OSSA with the OSAA sports, and 3) OSSA had "connections." The BLP decision was not based on the way OSSA is organized.
- The way any sports/activities organization was organized was not a determining factor for deciding which classification assignment that sport/activity received.
- Realize that several school districts are setting goals to separate non-OSAA sports/activities from OSAA sports/activities. These school districts are not using uniform methods for meeting these goals, and OISRA needs to be flexible to accommodate all the different stipulations at the different school districts.

NEW BUSINESS

Membership vote to change Bylaws so that coaches are defined as members

MOTION: Spencer moves that Jinny M and Richard S. write the first draft of the amended Bylaws that will be reviewed by the Board in the Spring. Eric M. seconds.

VOTE: unanimous approval.

Discussion:

- Will probably be a debate about how many votes each coach gets – will it depend on how many full teams they coach?
- OISRA Attorney will review Board-approved amendments before they are sent to the full membership for a vote.

!ACTION: Jinny M. and Richard S. will prepare the first draft of amended Bylaws for the Spring meeting.

Non-OISRA Freestyle participation at 2018 Alpine State Championships

Discussion

- Will there be opportunities for non-OISRA Central Oregon Freestyle skiers to participate as Temporary Members or as Guests?
- How many non-OISRA Freestyle skiers can be added to the OISRA Freestyle events?
- Mike Fitzsimmons has done a lot of planning and talking to MBSEF and Mt. Bachelor
- Last year used "first come – first serve" for skiercross competitions. What selection system would be used for 2018 event?
- Need to advertise internally first, before extending invitation to non-OISRA competitors

- Should this event be advertised on the billboard?

ACTION: Jason will contact Jinny M. and instruct her how to set up the registration forms for non-OISRA participants in Freestyle and Skiercross events.

Meeting adjourned at 1:40 p.m.

Respectfully submitted by
Jinny Martin
OISRA Secretary

Appendix I

Executive Directors Report - October, 2017 – prepared by Richard Sellens

Item 1: Below (A) is a cut and paste from the policy 5. Of the revised wording that was generated.

(A) The OISRA liability policy covers listed parties (see below) at the following OISRA sanctioned activities:

- Alpine, Nordic, and Freestyle Ski Instruction: “Ski instruction” is defined as being training activities that take place during an on-snow training session that is supervised by an OISRA certified coach.
- Alpine, Nordic, and Freestyle Dryland training: “Dryland training” is defined as being off-snow training being directly related to skiing with activities taking place in or at a school or like gymnasium or athletics field, or other public venues. A certified coach must be present. o If any of these activities take place before the beginning of the OSAA winter sports season, it is recommended that these activities are coordinated with a student's Fall school sports coach. The intent is NOT to conflict with the student(s)' Fall sports program.
- Alpine, Nordic, and Freestyle Competition Activities (League Level and State Meet): “Competition activities” are defined as all activities taking place at a designated competition venue by an OISRA coach, student, volunteer, or race worker who are involved with participating in or managing an OISRA competition. Activities include, but are not limited to, the planning, preparation, competition itself, and clean up.

Item 2.: The new account for the Mt Hood League was duly established.

Item 3: Completed contracts; OSU-Cascade, Partner Sponsor and Alpine State are on file, and donations are in the OISRA account.

Item 4. POINT S, contract documents; Partner Sponsor, and Tite Sponsor, have been submitted and have not been returned.

Item 5. Gary accepted appointment to Finance Committee.

Item 6. Communication to Bend LaPine School district was forwarded, as instructed.

Item 7. Regarding the two claims, depositions for the 2015 incident at Meadows during a Metro race were rescheduled from October to January 31 2018.

There are ongoing communications with the Attorney acting for the OISRA, the Coach involved and the Barlow School District, (Different Attorney than acting for the Metro case) in the Ski Bowl accident, and there is nothing of substance to report, only an interesting introduction to the tort law in Oregon being based on ye olde English law.

In both of these cases J Fulwiler have been assisting with providing of evidence regarding our modus operandi.

Item 8. Regarding the corporate relationship with D Fulwiler, it was their reviewing the Ski Bowl claim and the incident reports that were initially submitted to them, that Bob Baker advised that it would be prudent to take proactive action and institute a policy that would require an assistant to a gate carrier. This has been presented as a policy for collision avoidance and at the recent Alpine SC meeting this was discussed and suggestion for a rewording will be coming forward. I have discussed this with Bob, and he is open to our suggestions and will confirm them with their attorney, just as he does with any policy changes.

Item 9 Regarding the Gender policy, which when they checked it out, they recognized that our current Directors and Officers policy does not give us coverage for third party involvement in this complicated field. Accordingly you will note that the coverage for the D& O shows two payments on the financial spread sheet sent earlier. Additionally they recommended a change with the Cyber provider to Lloyds of London where we would get more than just the basic provision that was seen as sufficient when we entered the electronic transmission of other peoples monies-our members paying through Thriva.

Item 10. In following up on the insurance provider that Spencer was requesting as his preference., respectfully – they had not done their homework about our organization. This lead to a large amount of work for me and suggest board needs to establish what the specific problems are with the current providers before asking me to spend time reviewing.

Item 11. The meeting with our attorney – Jinny participated by phone, was enlightening and the All school (Regular and Community Club) designated Head Coach be the OISRA members “Concept” proposal that was voted on and approved, will now need the redefining of our members definition and subsequent voting rights.

A OISRA parent from the past who is now in the Beaverton School District Risk Management division was a great help in our working relationship with the District. A revised standardized Ski team Community Club form for the teams to submit to their respective schools administration was generated, and this years Registration of the BSD Community Clubs year has proceeded with no hassle.

Item 12. Collaborated with Spencer and Jinny on composing letter to Athletic Directors Association to explain follow up from their 2015 request for a unified state championship event. Basically, told athletic directors OISRA was not able to negotiate with OSSA to work cooperatively on a unified state championship event – but OISRA was able to invite OSSA skiers to the OISRA Alpine State Meet.

Item 13. Collaborated with Spencer and Jinny on composing letter to OSSA coaches - inviting their students and them to the OISRA State Meet event. Did not give details about how selection process would work – only made invitation and gave information that State Meet Committee will make selection.

Item 14. Suggestion of “Collision Prevention” to Alpine division after talking to attorneys about law suits. Needed this policy in place at insurance providers request.

OISRA Alpine Division Policy.

K. Collision Prevention.

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 - **A “designated training arena” is a training arena that has been allocated by the ski area to a coach representing an OISRA team.**
 - **A “gate carrier” is a coach or anyone affiliated with OISRA who is carrying gates to or from a designated race or training arena**
- 3. Any gate carrier who proceeds from the designated race or training arena into parts of the ski area open to the general public must be accompanied by a guide who is not carrying gates.**
 - 4. Skiers must come to a complete stop before leaving a designated race or training arena and entering into the general skiing area.**

Item 15. Communicated with the OSAA about gender issues and initiated an email vote. This included enquiring if we could use their expertise to address the issue. They declined, but offered all the assistance and guidance where they could should issues arise.

Appendix II



Oregon Interscholastic Ski Racing Association

1067 West 18th Place
Eugene, OR 97402
541-344-1549

To: Board of Oregon Athletic Directors Association

Re: OISRA 2018 Alpine Skiing State Championships

This letter is a follow up to a unanimous request by the athletic directors attending the 2015 Spring OADA meeting in Sunriver, Oregon. The athletic directors at that meeting asked the OISRA (Oregon Interscholastic Ski Racing Association) and OSSA (Oregon Schools Skiing Association) to work towards a unified state championship event for high school alpine skiing.

Representatives from OISRA and OSSA met, and the outcome was:

1. Neither OISRA nor OSSA wanted to join the other organization
2. No rules of engagement for a unified state meet were agreed to.
3. Each organization sets up its own rules governing non-member skiers participating in their races.
4. OISRA allows for OSSA racers to enter OISRA events, and OSSA allows for OISRA racers to enter OSSA events.

The OISRA is pleased to announce that we are inviting OSSA school teams and racers to compete in the 2018 OISRA Alpine State Championships event at Mt. Bachelor on March 7-9. The event has the potential to include qualifying skiers from both OISRA and OSSA, if the OSSA schools/teams accept our invitation.

OISRA is planning to send registration information for this event to the OSSA coaches, inviting them to be engaged in the process of registering schools and students for this event. (See attachment.) OISRA must receive permission from a school before a skier can represent their school in an OISRA event.

Our goal is to make it possible for students who are now skiing for OSSA schools to be eligible to qualify for the 2018 OISRA State Championships.

We would appreciate any feedback from your organization about what we are doing and/or other ideas for how to advertise this information.

Respectfully,

The OISRA Board of Directors

Laurie Martin, Eric Martin, Jason Gillies, Spencer Raymond, Ryan Rooper

Appendix III



Oregon Interscholastic Ski Racing Association

1067 West 18th Place

Eugene, OR 97402

541-344-1549

September 25, 2017

Dear OSSA coaches,

We are pleased to announce that the Oregon Interscholastic Ski Racing Association (OISRA) is inviting OSSA skiers to qualify to compete in the 2018 OISRA Alpine State Championships at Mt. Bachelor on March 7-9.

The registration process involves 2 steps:

1. OSSA **schools** give students permission to use the school name by registering as "Temporary Member Schools: Attached is the School form, which must be submitted by **January 31st**. It is also available on the OISRA website. Go to: [http://www.oisra.org/assets/forms/Alpine%202017-18/2017-18%20MT\(A\)%20Temp%20Member%207-23-17](http://www.oisra.org/assets/forms/Alpine%202017-18/2017-18%20MT(A)%20Temp%20Member%207-23-17)
2. **Students** register on line by **January 31st** to show their interest in qualifying for this event. (Their registration to show interest is FREE.) Go to <http://www.oisra.org/alpine/Non-oisra-online-registration.html> and click on the "GUEST racer" button.

The OISRA Alpine State Championships Race Committee will consider all OSSA school and student registrations they receive. The SCR committee will select the OSSA teams and individuals who can compete based on the total number of registrations that are received by January 31st. Everyone who has been selected will be notified by **late February**.

We sincerely hope you will consider this invitation and will facilitate having your school submit the attached form that gives your students permission to represent their school for this event.

If you have questions about registration, please contact the OISRA Registrar: registration@oisra.org 541-344-1549

If you have questions about the competition, please contact Host League chairperson, Spencer Raymond: swraymond@gmail.com

Respectfully,

Richard Sellens, OISRA Executive Director,

On behalf of the OISRA Board of Directors:

Laurie Martin, Jason Gillies, Spencer Raymond, Eric Martin, Ryan Rooper